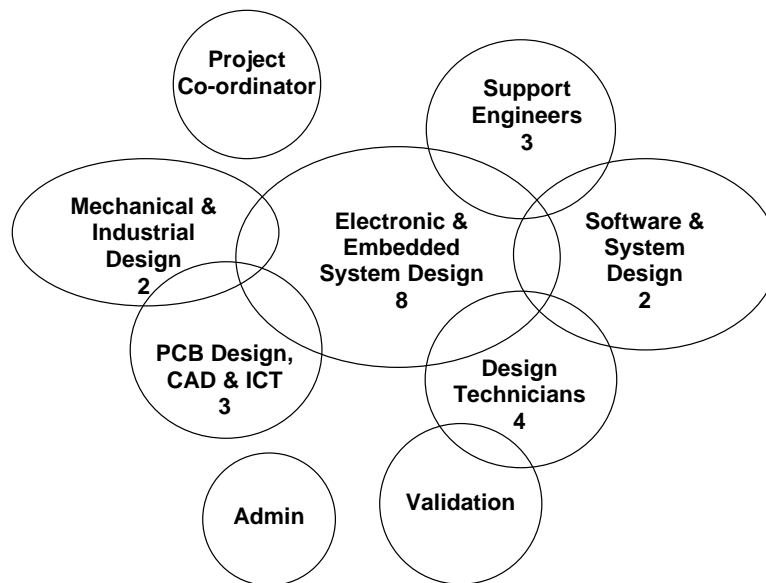


## Applying For A Job In Engineering

A job at Pektron can be highly rewarding for the right candidate, it involves design of initial concept through to production. Electronics is a competitive industry and the UK is competing against many other countries, we must provide a very high level of service and facilities in order to keep and win new customers.

Candidates must have a broad range of skills; this is not a job for the type of engineer that wants to sit at a PC all day just designing circuits or software and nothing else. All roles require a high degree of professionalism, good communication, paperwork and interfacing with the customer and production engineering.

### **Engineering Team**



### **Essential Attributes**

- Self managing
- Highly motivated
- Customer facing
- Good Documentation Skills
- Willingness to work to Pektron ethics and style
- Full Driving Licence (You could be working on vehicle systems!)

### **CV Don't Do's**

- Not updated with current employment details
- Ex-contractors with many jobs lasting only 6 months with no "repeat orders".
- Bad English / Spelling
- Font / Formatting diarrhoea
- No explanation or reason for redundancy.
- Half side wordy solid blocks of text explaining job functions – put it in an additional info doc / section
- Whole CV geared for a different working life that doesn't relate to Pektron.

### **Interview Stages**

When applying for a position is it important to state your current location and new location requirements as well as your salary expectations.

### **Telephone Conversation**

A general chat to see if the candidate and Pektron have a good fit in terms of project work and design ethic.

### ***First Interview***

Candidates who come for an interview must bring some evidence of project work undertaken, e.g. Specs, Circuits, Listings, Photos etc. These will only be looked at and will be used as a talking point to gauge the whether or not they fit in with the scope of work for the role.

A Software or Hardware test to check if basic skills are adequate. Pektron prides itself on its ability to engineer products with microprocessors or just a handful of carefully arranged transistors and passive components. As a result the test is an essential part of the selection process.

A tour around engineering facilities and introduction to Pektrons product ranges.

### ***Second Interview***

Meet a director and a general chat about the way Pektron operates internally, tour around the factory.

### ***General***

Working hours 8:30am – 5:00pm Mon -Thu, 8:30am – 4:00pm Friday

1/2 hour lunch breaks, 39 hours per week.

25 Days holiday per year (some kept for Christmas shutdown, generally 2 – 4 days).

Company will match 2% of salary paid into a stakeholder pension scheme.

Medical Cover (Currently Bupa)